



KERALA STATE RUTRONIX

EXPRESSION OF INTEREST

INVITATION ON EXPRESSION OF INTEREST (EOI) FOR Engagement of Firms/organizations/Institutions for partnering with Kerala State Rutronix in design/development/supply of software.

1. INTRODUCTION

Kerala State RUTRONIX was set up by the Government of Kerala as an apex federation of 18 Rural Women's Electronics Societies in the State. We manufacture and supply various electronic equipment. We are the leading Software, Computer and Computer Training organization having our presence in all the districts of Kerala, through our Societies and Authorized Training Centres. At present there are 18 Rural Women's Electronics Industrial Co-operative Societies under its umbrella and around 500 technicians work in these societies. These Societies are engaged in the assembly of electronics items like Televisions, VCD players, Electronic Chokes, CF Lamps, Radios, UPS, EPABX system and Solar Devices. At present, it's in the area of Computer Assembling and Software Consultancy that's predominating. Through the network of societies under the umbrella of RUTRONIX, we have presence and reach throughout the State of Kerala. Our software division named 'Govern-IT' has implemented several software projects for quite a lot of public sector organizations under the Govt. of India and the State Government. Kerala State Rutronix has a very good track record of having supplied a large quantity of equipment to Government, Quasi Government and Private Agencies in the past and also of having undertaken several Software projects for leading public sector and private sector units.

2. REQUIREMENT

Kerala State RUTRONIX intends to implement software projects in many government departments hence Kerala State Rutronix intends to partner with Agencies (Referred to as Company) having specialization & potential solutions in the below mentioned fields along with experience/expertise and recognized credentials therein.

Kerala State RUTRONIX may accordingly decide to partner with such firms and undertake such projects across Kerala.

Companies specializing in the following fields may apply:

- a) System integrator for govt agencies and departments
- b) Companies having copyrighted software solutions for municipal corporations and LSGD's.

The EOI, duly accompanied with complete details of the organization and evidence of experience should reach the office of Managing Director, Kerala State RUTRONIX, C-11, Padmasree, Elankom Gardens, Vellayambalam, Sasthamangalam P.O, Thiruvananthapuram - 695 010 by 15th June 2024. Kerala State RUTRONIX reserves the right to accept or reject any or all EOI(s) without assigning any reason whatsoever.

3. REQUIREMENT FROM THE APPLICANT

The prospective applicant shall be required to make presentation as follows:

- a) Company/ agency should illustrate industry exposure and experience in the field of quoted specialization(s).
- b) Company/ agency should demonstrate their ability to execute big ticket projects in a fast, effective and professional manner.
- c) Company/ agency should have the ability to analyse industry/ technology trends and incorporate proven technologies into practice.
- d) Resources employed with Company/ agency should have professional qualifications or certifications in their respective fields of specialization as per the demands of the tender/project.
- e) Do all the activities related to the execution of projects or selected tender including bid submission of bids on behalf of Kerala State RUTRONIX.
- e) Companies/Agencies should have sufficient resources with required skill set to execute the desired project.

4. DOCUMENTS TO BE PROVIDED BY COMPANY/ AGENCY AS PART OF SUBMISSION

- a. Company/ firm's having proof of copyright solutions in the quoted category.
- b. documentary evidence of successful implementation of system integration projects in government agencies or departments.
- c. Detailed capability documents of the company in terms of respective areas of specialization.
- d. Participation in EOI is purely for suggestion purpose not a base for the selection of any participated company/agency.

5. DURATION OF PARTNERSHIP

Validity of this proposed empanelment shall be for 5 years and would be domain specific and for a proposed solution which Kerala State RUTRONIX wishes to propose and take forward to various Agencies/Departments within the State of Kerala.

6. PRE-QUALIFICATION CRITERIA:

Any applicant submitting their offer against this EOI shall be mandatorily required to fulfil the following eligibility criteria:

Sl No	Criteria	Supporting Document
1	The company shall be a firm/ company/partnership/ proprietorship firm registered under the Indian Companies Act, 1956/ or Limited Liability Partnerships (registered under LLP Act, 2008) / the partnership Act, 1932 and who have their registered office in India.	Copy of Certificate of incorporation and Partnership/Deed/ Incorporation Document & LLP Agreement, if any.
2	The firm should have a registered office in Kerala for minimum 5 years as on the EOI submission date.	Proof of document.
3	The firm should have an average turnover of 20 Cr for the last 3 financial years ending FY 2023-24.	Copies of Audited Balance Sheet & Self Declaration, CA Certificate.
4	The company/firm must be profitable and should not have incurred loss in average of the last 3 Financial Years ending FY 2023-24	Certified & validated statement by Chartered Accountant (CA) of the Company.
5	The company/firm shall have experience in executing/ completed IT/ ITES projects to Central Govt./ State Govt./ PSUs/ Govt. bodies in India.	Copy of Work Orders
6	The company should have at least 100 IT resources in its pay rolls	Certificate by Statutory Auditor or Company Secretary of the Applicant's organization
7	PAN No./ GST Registration/ UAN Number	Certificate Copy of Certificate to be enclosed.
8	Bidder must have ISO 9001, 27001, and CMMI certification	Certificate Copy of the valid certificate.

7. EVALUATION CRITERIA AND METHOD OF EVALUATION:

- a. Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
- b. EOI will be evaluated for short listing inter alia based on their past experience of handling similar type of projects, strength of their man power resources, financial strength of firm and presentation/ proposal to the selection committee whose decision will be final.

- c. Companies who qualify as per the eligibility conditions may be required to make a presentation, if required, to a selection committee show-casing their proposals.
- d. **Kerala State RUTRONIX** will take up references and reserves the right to pay due heed to the company's performance.
- e. In order to choose a partner for an assignment, empanelled agencies will be issued Terms of Reference (ToR) for submitting their price proposal for each project in a sealed envelope.

8. SUBMISSION OF OFFER

Sealed offers shall be submitted in the manner as mentioned below:

- a. Sealed Envelope superscribed as Expression of Interest for engaging Agencies having specialization in one or more fields as per the formats included with this document. Special comments on the various projects asked for in this EOI may also be submitted along with the offer.

Sealed proposal addressed to Managing Director, Kerala State RUTRONIX, C-11, Padmasree, Elankom Gardens, Vellayambalam, Sasthamangalam P.O, Thiruvananthapuram - 695 010.

Note: Expression of Interest is open ended invitation for Engaging Companies/ Agencies/Organizations. The selected applicants shall be issued empanelment letter for specific domain/project as aforementioned only.

9. CONFLICT OF INTEREST

- a. Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the company to inform **Kerala State RUTRONIX**, detailing the conflict in writing as an attachment to this Eoi response.
- b. **Kerala State RUTRONIX** will be the final arbitrator in cases of potential conflicts of interest. Failure to notify **Kerala State RUTRONIX** of any potential conflict of interest will invalidate any verbal or written agreement.

10. CONDITION UNDER WHICH EOI IS ISSUED

The EOI is not an offer and is issued with no commitment. **Kerala State RUTRONIX** reserves the right to withdraw EOI and or vary any part thereof at any stage. **Kerala State RUTRONIX** further reserves the right to disqualify any applicant, should it be so necessary at any stage.

11. METHOD OF EVALUATION

The evaluation shall be solely on the basis of quantum and quality of work undertaken by the agencies in the past and product list/adequate team/financials/ creditworthiness and host of such parameters so decided by the committee so constituted in this regard.

12. GENERAL INSTRUCTIONS TO THE COMPANIES

- a. It be clearly understood that this EOI is merely about seeking ideas/prospective solutions in the domains as mentioned above.
- b. Companies should attach the documentary proof/ details of their experience regarding competency in undertaking contracts similar to their respective quoted fields of specialization in Central Govt./State Govt./PSUs/Govt. Bodies/Large Enterprises in India/Overseas while submitting the proposals.
- c. The companies whose proposals do not meet the evaluation criteria will not be considered for further processing.
- d. In any other matter not covered in this document, the decision of **Kerala State RUTRONIX** shall be final and binding on all the companies.
- e. The Terms and Conditions shall be worked out in detail once **Kerala State RUTRONIX** enters into any agreement with the Agency for a particular project.